

U.S. Department of
Homeland Security

United States
Coast Guard



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JUN 25 2015

MEMORANDUM

From: Paul F. Zukunft ADM
CCG

To: Charles D. Michel, VADM

Subj: PRECEPT CONVENING A SCREENING PANEL TO RECOMMEND
ASSIGNMENT TO ATTEND THE JOINT SENIOR RESERVE COMPONENT
OFFICERS COURSE (JSRCOC)

Ref: (a) COMCOGARD PSC Arlington VA 011122Z Apr 15 / ALCGRSV 018/15
(b) Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3 (series)

1. In accordance with reference (a), a Screening Panel is appointed consisting of yourself as President and the following members:

Bruce D. Baffer, RADM, USCG – Member
Steven E. Day, RADM, USCGR – Member
John S. Welch, RADM, USCGR – Member
Francis S. Pelkowski, RDML, USCGR – Member

Tabitha A. Schiro, CDR, USCGR – Non-voting Recorder

2. The Panel shall convene at 0800, 7 July 2015, in suite 501, Coast Guard Personnel Service Center, or as soon thereafter as practicable, for the purpose of recommending one candidate as primary and one or more alternate selectees based on prerequisites and eligibility criteria identified in reference (a) for the Joint Senior Reserve Component Officers Course (JSRCOC).

3. Enclosure (1) contains a brief description of the above course. The Panel will put emphasis on the performance and experience of the member and the needs of the Coast Guard. Select only those highly qualified officers who in the Panel's opinion offer the greatest potential for executive level service in the Coast Guard.

4. The Panel shall refer to the provisions of Sections 3.A. and 6.A. of reference (b) and enclosure (2) in your development of criteria for determining the officers recommended for selection. Additionally, section 6.A.3. of reference (b) provides four factors to consider in developing your criteria: performance evaluations, professionalism, leadership, and education.

5. You should emphasize to the members of the Panel the importance of their obligation to confine themselves to facts of record and not predicate judgments on rumor or hearsay. At the end of your deliberations, all members must be able to say that the officers recommended are, in the opinion of a majority of the members if the panel has five members, or in the opinion of two-thirds of the members if the panel has more than five members, the most suitable to attend the course.

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6. The Panel shall submit a report in writing signed by all members of the Panel. Except for the report of this Panel, the proceedings of the Panel shall not be disclosed to any person not a member of the Panel. You will direct the members of the Panel that their recommendations shall be kept confidential until the report is approved, and the names of the officers selected are released to the Service at large.

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Enclosure: (1) General Description of the Joint Senior Reserve Component Officer Course
(JSRCOC)
(2) Commandant's Guidance to PY16 Officer Selection Boards and Panels